

Minutes of Center Director's Staff Meeting  
January 10, 2005

DA01/Dave King: Mr. King presented awards as follows: Directors Commendation – Ron Mize; Level 1 Safety Performance Award – Jacobs/Sverdrup. I traveled to KSC last week with the External Tank (ET) team to view the tank's arrival. We are making great progress towards our goal of flying in May, and the ET team has worked very hard to get us to this point. We still have an enormous amount of work to do to make sure we have done everything possible to ensure safe flight. Getting through all the upcoming reviews is going to be a huge task, and I appreciate everyone's efforts. I believe we have the right team in place to go work thru all of the issues. Congratulations to the ET team for their efforts in shipping the tank. We now have to work on the next tank so that we can actually go fly, because as you know, we have to have two vehicles in place to actually go fly; within 33 days of flying as a result of some of the new requirements imposed.

Marshall had 75 folks take the buyout and approximately 10 retirements. Langley had 97 taking the buyout, and Dryden reported 26 taking the buyout.

A press release came out on Friday, January 7, relating to the NASA Shared Services Center, which basically stated we are down to three sites under consideration. The three sites include Brookpark, OH (Glen Research), Huntsville, AL, and Stennis Space Center, Mississippi. We expect the selection to be made in the May 2005 timeframe.

I will be returning to KSC this Thursday and Friday (January 13-14) for a Leadership Council meeting. The agenda is still being drafted, but I believe the primary discussion will be budget. Other items around the Agency include Deep Impact, which is being prepared for launch on January 12; Mars Rover celebrated a 1-year anniversary; and the Administrator is going to be commemorating the 1-year anniversary of the President's rollout of the Vision for Space Exploration on January 14.

EM30/Nance Jo Ogozalek: The key findings of the assessment conducted by Star Consultants on Marshall's safety and health program were presented. The assessment included interviews of employees, site inspection of facilities, and review of the Center's documentation. This assessment, preformed in November 2004, was conducted similar to one also preformed by Star Consultants in the fall of 2001. The presentation also compared the progress made by MSFC over the past 3 years. The results indicated MSFC still has to make considerable improvement in many key fundamental elements before the program reaches "world class" status. Charts used in this presentation are posted on Inside Marshall.

QS50/Dennis Davis: The current safety metrics for FY05 were presented. The Center has had no lost time mishaps so far this year, and overall has now gone 208 days without a lost time mishap. There have been 11 OSHA recordable mishaps, which results in about the same rate per hours worked as last year. Because our goal for FY05 has been reduced by 10% from the past 3-year average, the recordable rate was showing "yellow" on the metric chart. Actions to improve this number include working on the critical elements identified in the recent third-party assessment of the MSFC Safety, Health and Environmental (SHE) Program and increasing the emphasis on "close-call" reporting. Actionees will include all Center organizations, both civil service and contractor. Charts used in this presentation are posted on Inside Marshall.

QD01/Jan Davis: We are coming up with a new close-call system; one place for reporting. Please encourage your folks to report close calls, because the more we get reported, the more we can prevent from happening.

CS40/Steve Durham: (1) The Madison County Chamber of Commerce (CoC) Annual Membership Meeting is scheduled for 11:30 a.m. on January 11 at the Von Braun Center's (VBC) North Hall. Tickets are \$40.00 and can be purchased from Rosa Kilpatrick; (2) A Martin Luther King, Jr. Luncheon is scheduled for January 13, 11:30 a.m. – 1:30 p.m. at the Officer's Club. Tickets are \$10.00 and can be purchased thru the EEO Office; (3) A NASA Update with Administrator O'Keefe is scheduled for January 14 and will be carried over NASA TV and Desktop TV. If you would like to ask questions, you will need to be in the Morris Auditorium to do so; (4) A Martin Luther King, Jr. Unity Breakfast is scheduled for January 17 at the VBC's North Hall beginning at 8:00 a.m. Reserved seating is \$27.00 per ticket and the tickets can be purchased through the EEO Office; (5) On January 18, the Expedition 9 Crew will visit Marshall. The event is scheduled for 12:30 -1:30 p.m. in the Morris Auditorium. Everyone should be seated by 12:15 p.m. The Protocol Office, Sandra Turner, is the POC; (6) On January 20, the Tennessee Valley Combined Federal Campaign (CFC) Awards Program will be held at the Bob Jones Auditorium at 10:00 a.m. Rosa Kilpatrick is the POC. (7) On January 27, the CFC Volunteers Appreciation Luncheon will be held in Bldg 4316. All Monitors and Solicitors are invited. Barbara Breithaupt is the POC; (8) The Marshall Association will hold its first meeting of the year on February 3, 11:15 a.m., Bldg. 4316; Marshall's new Deputy Director, Mr. Charles Chitwood will be the speaker. Cindy Upton is the POC.

EI01/Nelson Parker: The new Marshall Association Officers are: Nelson Parker, President; Cindy Upton, Vice President for Programs; Steve Durham, Vice President for Communications; and Tom Fleming, Treasurer. As you know, at this time of the year we start our membership drive. Dues are \$25.00.

MP01/Jim Reuter: The roll-over Design Certification Review (DCR) is being held at Marshall this week, January 12 – 14.

AD01/Jim Carter: The Integrated Asset Management Steering Committee will be meeting out at Intergraph January 12 – 13. They will be looking at the blueprint of the plans for integrated asset management.

ED01/Tereasa Vanhooser: We started the testing of bipod panels last week (over the weekend). We got through two cycles on one of the panels and ran into a few problems, which are being worked in the project offices this week.

PS01/Beale: A Contracting Officer's Technical Representative (COTR) training session is scheduled for January 11 through 14. Anyone interested in the training can sign up thru the NASA On-line Registration System (NORS), Janie Moyers, or call my office.